

BRADFORD & COOKBURY PARISH COUNCIL

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Parish Clerk: - Miss Sandra Holland, Heslden Barn, Lashbrook, Bradford, Devon EX22 7AH.

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MINUTES

Bradford & Cookbury Parish Council held in the Village Hall
on WEDNESDAY 13th May 2026 at 7.45 pm

- 1) **a. Welcome by Chair, Cllr M. Smale, in attendance:** Cllrs D. Bowman, R. Allen, T. Higgins, D. Higgins, N. Why, O. Dawson, P. Austen, A. Oke, S. Holland clerk/RFO. 1 x member of the public.
apologies of absence: N. Langley, A. Richmond, TDC N. Kenneally.

b. Co-option of 7th Councillor to Bradford Ward – Only 1 application had been received and it was agreed by all therefore that Leanne Oliver be accepted as the new councillor.
c. Public open session – none. The presentation of the new website will take place at the next meeting in July.
- 2) **Declarations of Interest and dispensations**
 - a) To receive declarations of interest from councillors on items on the agenda: - *non*
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any). - none
 - c) To grant any dispensations as appropriate. - none
- 3) **To resolve that the draft minutes of the meetings of the Council** held on the 22nd April 2026 (circulated to members) are correct- these signed as a correct record.
Any Matters Arising – not dealt with elsewhere: none
- 4) **Items for discussion:**
 - a) Grant Requests (*any grants paid- a note of acknowledgement to be sent to clerk please*):
 1. CBF: Skittle Alley at Village Hall – 1122.51 agreed by all
 2. Village Hall : CBF storage of glasses & trolley – 1077.00 agreed by allThe Village Hall will continue to contribute 10% of any purchase where grant has been applied for.

Eligibility for the CBF travel fund for students living just outside our boundaries but with strong family links to the community was discussed and it was agreed that each application to be viewed case by case.
It was agreed by all that any car parking charges would not be eligible. (Cllr Dawson left mtg 8.20pm).
- 5) **Finance & Other Business:**
 - a) **Apr-May 2026 Accounts** to date for review and approval. - agreed by all.
 - b) Review of Standing Orders - these were looked at in detail and some updates will be made by clerk.
Financial Regulations deferred to next meeting.
 - c) **Confirmation of any earlier payments by BACS:**
 1. Insurance renewal 2026/2027: £438.55
 2. DALC 2025/26 membership renewal inv 7221 £247.28
 3. CBF Grant for Cookbury road signs (48.41 + 972.00)
 4. CBF Travel Grant: 1186.00 (in total for BB/Ali)
 5. We Raise Digital Stage 2 payment inv 1800: £466.66
 6. DALC Training 33.60
 7. CBF Travel Grant J. Ley 287.00accepted by all.
 - e) **Income Received:** Precept part 1: £3135.00
 - f) **Invoices to be paid:**
 1. reimbursement of clerks expenses – deferred to next meeting
 - g) Neighbourhood Plan: under review by councillors -clerk to send to all councillors for review, and clerk to provide number of dwellings per road to enable printing.
- 6) **Planning Notices & Updates:**

a) Agricultural workers dwelling (Removal of condition 2 of planning approval 1/0328/2000, Agricultural Occupancy Condition) Location: Stadson Grange, Brandis Corner, Devon,
O.S. Map Reference : (E) 243223 (N) 104467
Cllrs Smale & Oke voted against this, all other Cllrs present abstained.

7) **Correspondence**

Following e-mail communications, a meeting to be arranged with Jade Ash from Highways preferably for a Thursday & Cllrs to be informed.

8) **Councillors Concerns** (for next meeting if decision required).

1. Cllr Allen will contact SW Ambulance re difficulty in obtaining Heartsine replacement pads. We may have to consider replacing the defibrillators.
2. Cllr D. Higgins will obtain quotes for replacement grass trimmers for use in Cookbury.

9) **Close of meeting: 9.20pm**

Date of next meeting: 8th July (community room).