

BRADFORD & COOKBURY PARISH COUNCIL

www.bradfordandcookburyparishcouncil.uk

Parish Clerk: - Miss Sandra Holland, Heslden Barn, Lashbrook, Bradford, Devon EX22 7AH.

E-mail: bandcparishclerk@yahoo.co.uk Tel: 01409 281128

MINUTES

Bradford & Cookbury Parish Council held in the Village Hall
on WEDNESDAY 14th May 2025 at 7.40 pm

Following AGM at 7.30pm

1) a. Welcome by Chair: Cllr A. Richmond, in attendance: Cllrs Bowman, Whys, Dawson, Langley, Allen, S.Holland clerk/RFO & TDCllr Ken James.

apologies of absence: Cllrs Osborne, D, Higgins, T.Higgins, Oke & Smale.

b. Co-option of 7th Councillor to Bradford Ward: Paula Austen, co-opted & signed declaration

2) Declarations of Interest and dispensations:

- a) To receive declarations of interest from councillors on items on the agenda non
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any) - none.
- c) To grant any dispensations as appropriate - none

3) To resolve that the draft minutes of the meetings of the Council held on the

12th March 2025 & 9th April 2025 (circulated to members) accepted by all, signed as a correct record by chair.

Matters Arising March: clerk to e-mail TDC licensing re Bickford Arms to ascertain situation.

4) Items for discussion:

a) Grant Requests:

Village Hall: Parish Newsletter 25-26: £200.00 - this covers the printing and uploading to Village Hall proposed Cllr Allen, seconded by Cllr Bowman, approved by all

b) New rules re e-mails: clerk explained that we have to change to .gov or .org emails during this coming year . Accepted and clerk will pursue .

c) TDCllr Ken James gave an overview of the challenges involved in moving towards Unitary authorities, which to result in a delay for changes that will affect us.

TDC is financially stable. The Parish Councillors expressed concerns with the following to be taken back to TDC: Dentist, Pharmacy & Healthcare provision in the area; increase in traffic and unsuitable speed limits on our rural roads.

Clerk to E-mail DCC Highways re worn road markings at Brandis Corner.

(TDCllr James left meeting)

5) Finance:

a) 2024/25 End of Year Accounts reviewed and approved.

b) Annual Review of any Risk Management Arrangements: incl' insurance,; insurance is in place; Risk assessments discussed and it was thought that our potential problems are minimal compared with larger councils. Clerk will prepare a new template incorporating perceived risks as discussed.

c) Audit 2024/25: Annual Governance and Accountability Return (AGAR):

We have been selected for an intermediate review.

i) Internal Audit report reviewed, prior to audit by M. Ohslen.

ii) Annual Governance Statement 2024/2025, agreed, and signed by the chair.

iii) Bank Reconciliation to 31/3/2025 agreed, and signed by the chair.

iv) Approval of Accounting Statements 2024/2025 agreed & signed by the chair.

v) Notice of public rights commencement dates: 19th June to 31 July 2025incl.

d) Confirmation of any earlier payments by BACS:

1 .Insurance renewal 2025/26 : £434.3

2. DALC 2025/26 membership renewal : £238.05

3. Inv FUUSE re EV chargers: £109.26 (Inv £151.26, credit note £42.00)
4. Andy Robinson re domain name registration: £8.99
5. CBF Grant to Village Hall re taps: £856.70

e) Income Received:

1. Dunsland Cross CBF invoiced 25-26: £17,030.00
2. Precept part 1: £3032.00

f) Section 137 expenditure limit for 2025/2026 has been set at £11.10 per elector.

g) Reviewed current accounts April - May 2025 - proposed Cllr Langley, approved by all

6) Planning Notices & Updates:

- a) 1/0250/2025/FUL Replacement of 2 storey extension, Adelaide Cottage, Bradford – Cllrs supported by e-mail and approved by TDC.
- b) 1/0103/2025/FUL Park, Cookbury -application approved for new fencing
- c) additional application: 1/0375/2025/FUL for siting a caravan on land near Dunsland entrance – majority of Cllrs against this application.

7) Correspondence

- a) DALC – training available via Zoom or E-learning for councillors.
 1. 25 June 2025, 18.30-20.15 - via Zoom and costs £35.00 (+VAT)
 2. 18 June 2025, 18.30-21.30 - costs £40 +VAT @ Exeter Court Hotel, Kennford
Condensed Being a Good Councillor
 3. Data Protection training for councillors -12 May 18.30 £35.00 (+VAT)
Councillors expressed interest in training and clerk will pursue.
- b) Traffic restriction - June 2025 Upcott-Cookbury.

8) Update on Dog Bins:

- a) Bradford - deferred
- b) Cookbury - parishioners in area of Cookbury Green have been canvassed & were not in favour of a bin in this area. Matter here now considered to be closed. Cllr Whys to update Cookbury resident who had requested a bin here.

Clerk to seek costs for formal notices re “cleaning up after your dog”.

9) Close of meeting: 9.10pm

Date of next meeting: 9th July 2025, 7.30pm in the Village Hall