

BRADFORD & COOKBURY PARISH COUNCIL

www.bradfordandcookburyparishcouncil.uk

Parish Clerk: - Miss Sandra Holland, Heslden Barn, Lashbrook, Bradford, Devon EX22 7AH.

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MINUTES

Bradford & Cookbury Parish Council held in the Village Hall
on **WEDNESDAY 11th September 2024 at 7.30 pm**

- 1) 1) Welcome Cllr. Smale (Chair) welcomed the attendees: Cllrs' Oke, Langley, Richmond, Allen, T. Higgins, D. Higgins, Dawson and Bowman, apologies of absence: received from Cllrs' Whys & Osborne. Absent: Cllr' Chandler.
- 2) 2) Declarations of Interest and dispensations:
 - a) Declarations of interest from councillors on items on the agenda – None
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any) – none.
 - c) To grant any dispensations as appropriate – none.
- 3) 3) The draft minutes of the meeting of the Council held on the 10th July 2024 (circulated to members), were approved by all & signed.
- 4) 4) Finance
 - a) Confirmation of earlier payments by BACS including:
 - i) Shebbear Flood Watch Invoice - £77.50 (50% costs as agreed with Shebbear PC)
 - ii) D-day invoices
 - ii.1 - singer £200.00
 - ii.2 - flowers for hall planters £20.90
 - iii.3 - others presented: £37.37 for scones, jam & cream
 - iv.4 - hall costs: £102.50 for 2 events.
 - b) D-day Invoices outstanding- Cllr Osborne has supplied a list of her expenditure for the event on 1st June 2024 for re-imbursement:£158.80. Cllrs asked Clerk to request actual invoices/receipts from Cllr Osborne, for the audit trail, prior to authorising payment.
 - c) D-Day Income – donation to SSAFA – clerk to source local contact as we hold a collection box and to organise payment of £235.55, received as below £53.00 from Cream teas, £20.00 donation, £39.50 from Peace service, £101.60 events, box donations £21.45, Totalling: £235.55.
Thank-you to all who helped, and donated in many ways.
 - d) Accounts to date agreed: proposed Cllr Langley, seconded Cllr Allen.
Cllr Richmond undertook the first internal audit for 2024-2025, on 6/09/24 and found all in order.
 - e) An invoice received from Nifty Enterprises for web hosting of our website of £144.00 from September 2024 for 12 months. Following discussion it was agreed that payment should be made.
 - f) Query Ruby Girls – verbal message passed to clerk that Ruby Girls are querying the number of sessions covered by their grant. Resolved that Ruby Girls should pay the Village Hall any outstanding monies, and the PCC will review at any further grant application.

5) Items for discussion:

- a) Update on Flood markers** – Clerk to investigate with DCC any costs in undertaking course to dig holes for the flood markers. Cllr D. Tyrrell volunteered to attend course.
- b) Update on Notice boards**, Clerk will make contact to request installation to commence asap.
- c) Grant Requests:**
 - i) initial e-mail enquiry re travel grant – Cookbury to Exeter College. Clerk to contact enquirer & advise keeping any receipts and then Cllr Smale will look into this for CBF.
 - ii) Formal applications awaited from the Village Hall for grants towards a fully electric cooker & new taps. Clerk apprised Cllrs of problems reported with current fittings. Application will be directed to CBF.
- d) Councillors Reports:**
 - i) Ruby Country Medical** – No further meetings thus far.
 - ii) D-Day Commemoration** - Sat 1st June – proceeding now to process monies and receipts as in 4 b & c. Cllr Osborne is storing non-perishable purchases in her loft at present.

6) Planning Notices & Updates:

- a) 1/0148/2024/OUT** Cookbury local needs residence – meeting at Bideford Town Hall 9.30am on 11 July 2024 – planning refused
- b) Calf Shed – Home Farm – A. Oke** – supported by e-mail
- c) 1/0703/2024/FUH Mr & Mrs Boorman – Lee:** - PC supports application. Demolition of existing single storey lean to and replace with new - Old Post Office Brandis Corner Holsworthy Devon EX22 7XZ EAST Link to website: <http://publicaccess.torridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SHSH45QKGO600>

7) Correspondence

- a) DALC** – training now generally available via Zoom/on-line rather than in person.
- b) Holsworthy Community Transport 25th Anniversary** - invitation to a coffee morning: unfortunately the Cllrs were not free to attend on 18th Sept.
- c) Stagecoach** – changes to some bus routes to/from Holsworthy – PC supports increasing bus routes where possible.
- d) Letter of thanks received from Bradford School Children in respect of** travel grant for Normandy visit. A delightful letter was read out to the Cllrs, which reported upon the various activities & experiences which the children had felt was beneficial to their knowledge.

8) Close of meeting: 8.40pm

Date of next meeting: Wednesday November 13th, 7.00pm in the Village Hall