

# **BRADFORD & COOKBURY PARISH COUNCIL**

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## **MINUTES**

**Wednesday 15<sup>th</sup> May 2024**

**1) a) Confirm Chair person for meeting – Cllr A. Richmond**

**Present:** Cllrs: David Higgins, Terri Higgins, Karen Osborne, Nicola Why, Oksanna Dawson, Rebekah Allan. **Also present:** Parish Clerk/RFO Sandra Holland

**Apologies of absence:** Cllrs Nick Langley, Donna Bowman, Andrew Oke.

**Absent:** Cllr Elizabeth Chandler.

**2) Declarations of Interest and dispensations.**

**a) Declarations of interest from councillors on items on the agenda:** Cllr Dawson declared interest in school grant requests & refrained from voting.

**b) To receive written requests for dispensations for disclosable pecuniary interests (if any) – none.**

**c) To grant any dispensations as appropriate- none.**

**3) The draft minutes of the meeting of the Council held on the 10<sup>th</sup> April 2024, signed as a true record.**

**4) Co-option of Mrs O. Dawson to PC for Cookbury - confirmed. We now have a full complement of councillors for Bradford & Cookbury.**

**5) Finance**

**a) Precept – part 1 has now been received.**

**b) Confirmed earlier payments by BACS including:**

**i) Insurance renewal 2024/25**

**ii) DALC 2024/25 membership renewal**

**c) Accounts to date – presented & agreed**

**6) Items for discussion:**

**a) Flood markers – Devon CC wish to supply at a cost of £40.00 each. Installation of these still being discussed with DCC, and awaiting their response as to who might be eligible to install them.**

**b) Report from Defibrillator/First Aid training event held on Monday 15<sup>th</sup> April –** Ryan Ware from Community SW Ambulance Trust, successfully conducted training for 20+ persons, and will be pleased to return to undertake further training at our invitation. A donation of £100.00 is to be made by the PC, and Cllr Allen will send the donations for refreshments to the local Air Ambulance service.

**c) Report from Ruby Country Medical Practice Meeting –** At the inaugural meeting to engage with local community/service users, problems & upgrades to service were presented and discussed, including a ring-back facility, & the sharing of specialist nurses with Neetside via the Primary Care Network. Unfortunately, Boots & the car park do not fall under the control of the Medical Practice. Cllrs Allen & Osborne wish to continue as regular contacts at planned monthly meetings.

**d) Grant Requests:**

- i) Greenfingers Gardening Club** - £150.00 granted from C/acc  
( proposed; Cllr Osborne; seconded Cllr Whys, all agreed)
- ii) Figures of Commemorative Soldiers – 2** to be purchased to go on display outside Cookbury & Bradford churches – agreed to apply to CBF to fund at £245.00 each.
- iii) Village Hall** £200.00 requested to cover cost of producing local newsletter  
( proposed Cllr Smale, seconded Cllr D Higgins, all agreed).
- iv) School has requested funding for 6 children to go on field trip to Normandy at a cost of £250.00 each, totalling £1500.00.** Further information to be requested from school, so that an application can be presented to the CBF travel fund.
- v) Cllr Dawson has been liaising with Bradford School** to create decorations for the D-day Commemorations to be held at the Village Hall. The school has requested assistance of £50.00 towards the provision of art materials to enable them to make bunting in the after school art group. (Cllr Smale proposed, and Cllr T. Higgins seconded, all others agreed. (c/acc).)

**(Cllr Dawson left the meeting at this point).**

**e) D-Day Commemorations 2024 Plans**

- i)** Cllr Osborne outlined her plans for a commemorative event to be held on **Saturday 1<sup>st</sup> June** from 2-6pm, to include cream tea refreshments, a 1940s singer, games of the era, a colouring competition & prizes for best 1940s outfits. The costs for this event were not made available, but the singer will charge £200.00, and with hall hire, decoration and refreshment costs the total was worked out/estimated to be around £350.00. Cllr Osborne showed the posters she has created & distributed.
- ii)** The Clerk updated the meeting on the activities to take place on the **6<sup>th</sup> June** to co-incide with national & international events to include: Ringing of church bells at 6.30pm, then at the Village Hall, bring & share WWII themed supper at 7.30pm, Service of Peace at 8.30pm and at 9.15pm lighting of the beacon & individual peace lights, with reading of the official Tribute by Chair of Parish Council. Costs are expected to total £62.00.
- iii) Any proceeds/donations arising are to be directed to SSAFA.**
- iv)** The Clerk raised awareness of **safeguarding** requirements particularly in regard to event on June 1<sup>st</sup> where children/vulnerable persons might be present. Cllrs highlighted that there may be a need to be aware of any food allergies.

**7) Planning Notices & Updates ( if any) – none**

**8) Correspondence** - An attempted break-in at Cookbury was reported.

**Close of meeting: 9.05pm      Date of next meeting: Wednesday 10th July at 7.30pm**