

MINUTES
of the
BRADFORD & COOKBURY PARISH COUNCIL MEETING
held on
Wednesday 13th March 2024 at 7.30pm

Present: Cllrs: Mark Smale (Chairman), Ann Richmond, David Higgins, Nick Langley, Terri Higgins, Donna Bowman, Nikki Why. Parish Clerk/RFO: Sandra Holland.

1) Receive apologies of absence: Elizabeth Chandler, Rebekah Allan.

2) Declarations of Interest and dispensations:

a) To receive declarations of interest from councillors on items on the agenda:

- i) Cllr Oke – planning application 1/0148/2024/OUT
 - ii) Cllr Richmond – Church Grants (see 4.7 & 4.8)
 - iii) Cllr Why – Library Hub (see 4.4)
 - iv) Cllr Smale- Village Hall (see 4.3 & 4.5)
- Councillors to abstain from voting on these items.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any).- *None*.

c) To grant any dispensations as appropriate. - *None*

d) Current councillor vacancies. (1 – Cookbury). Cllr Why returned paperwork confirming her co-option to the Parish Council.

3) Draft minutes of January 10th 2024, having been circulated, approved and signed.

4) Other items for discussion:

a) Grant/Donation requests

- 1) Ruby Ladies & Singing Group – following query from Village Hall for specific dates, Clerk to contact Ruby Ladies to confirm their dates, and amend grant to cover 12 months from 1st April. Singing Group grant to be amended to cover 24 weeks from 1st April 2024.
- 2) Parish Noticeboards – CBF grant approved for eight new noticeboards at various locations, each to show the individual Hamlet /location name, with associated installation costs, by local person. *Clerk to order*.
- 3) Paving Slabs at Village Hall – a grant of £1132.44 was approved for these works. (abstention: M.Smale)
- 4) Library – CBF approved a grant of £1700.00 to be paid to Village Hall for this purpose. (abstention: N. Why)
- 5) Village Hall foyer lights - replace with LED – grant of £490.00 + Vat from Vaglefield fund approved. PC to claim back VAT. (abstention: M.Smale)
- 6) Bleed Boxes – PC supported applying to CBF to fund, currents costs £425.00 per locked box.
- 7) Churchyard Maintenance – (Bradford & Cookbury) churches. Cllrs asked for clarification upon how this money is spent.(abstention: A. Richmond)
- 8) Paint for church - £888.00 approved from Vaglefield fund for specialist paint for interior of Cookbury Church.(abstention: A. Richmond)
- 9) Flood depth signs. (see 7.1) Representative from Devon Highways will inspect 2 x locations on roads to Thornbury, and advise upon either glow in dark or reflective signs. Grant application can then be presented formally. Will also inspect damaged railings at Lashbrook, Cookbury.
- 10) FOBS - Bradford School applied for grant of £200.00 to fund educational childrens trip to Exeter to visit display upon WWII. Unanimously supported, grant to be paid from general PC fund.

b) Defibrillators status & Defibrillator Training – April date & time?

Defibrillators confirmed as all in working order. Confirmation of date & time for training awaited, which can then be advertised.

c) Clerk - Cllrs permissions form & training records

Permission forms were distributed to Cllrs for signing relating to displaying contact information & preferences for receiving information. Much of the DALC training is now conducted via Zoom, which does not necessarily suit all Cllrs.

d) Highways Update

1) Speeding (See 2)

2) Bus shelter Dunsland– Clerk to continue to pursue as no response as yet received to these enquiries (1 & 2).

3) Flooding – Upcott, Cookbury – Cllrs have assisted locals who have been subjected to flooding, and the parishioners are now to continue negotiating with Highways to resolve.

e) Cookbury Grit Bin – confirm of funding from J Morrish.

The grit bin is confirmed as being in place and operational.

Cllr Richmond was thanked for all the work undertaken.

5) FINANCE

a) update from Cllrs informal finance meeting – Cllrs found this meeting useful and illuminating.

b) accounts to date for review & approval: – reviewed & approved, larger format preferred.

1) Dunsland Wind Farm Invoice status 2024 – invoice has been issued and payment awaited.

c) Clerks pay (min. wage at Apr 2024: £11.44) Standing order was easily re-instated. Increase of hourly rate to £14.00 per hour for set hours discussed.

d) Confirmation of any BACS payments since last meeting

e) Budget – PC assets confirmed.

f) end of year accounts meeting – date of Wednesday 10th April at 7.30pm in Village Hall.

6) PLANNING Applications -updates and new since last meeting

a) 1/0032/2024/CPE Mr & Mrs Howard Certificate of existing lawful development for the use of sheds for industrial purposes in excess of 10 years in breach of condition 5 of planning permission 1/0962/2018/FUL

b) 1/0023/2024/CPE Mr & Mrs Howard Certificate of existing lawful development for use of a dwelling for residential purposes in excess of 10 years in breach of condition 2 of planning permission 1/0328/2000 Stadson Grange Farm Brandis Corner Holsworthy Devon EX22 7YB

Stadson Grange items a & b : Torridge DC Planning to be advised that the Parish Council takes a dim view of those flouting planning rules.

c) 1/0148/2024/OUT Mr Bradley Ley Outline application for 1no. local needs dwelling with all matters reserved - Land Adjacent Little Court Cookbury Holsworthy Devon EX22 7YJ – application supported unanimously. (abstention: A. Oke)

d)– Extra 1/0234/2024 FULM Dunsland Wind Turbines relaxation of dawn & dusk running restrictions applied for. PC to advise Torridge planning that the views of local residents should be considered.

7) CORRESPONDENCE

Any correspondence received since last meeting:

- 1) request from Thornbury to help fund a water depth sign at flooding point near Lashbrook.
- 2) King's Portrait – a free portrait has been applied for by Clerk.
- 3) D-Day Commemorations 2024 – 80yrs – highlighted. PC will support suitable events. Parishioners to be consulted.
- 4) Letter expressing interest in becoming a Councillor – Clerk will respond to Cookbury resident and invite person to be co-opted.
- 5) Extra e-mail: See FOBS grant. (4.10)

- 8) **Dipper Mill** -Meeting advised of serious erosion of banks following flooding: to be referred to Highways representative.

- 9) **Date and time of next meeting: Wednesday 8th May 7.30pm**

Meeting closed 9.25pm.