

BRADFORD & COOKBURY PARISH COUNCIL

www.bradfordandcookburyparishcouncil.uk

Clerk: - Miss Sandra Holland, Heslden Barn, Lashbrook, Bradford, Devon EX22 7AH.

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Mar 4th 2026

To All Members of the Parish Council

You are hereby summoned to attend

the next meeting of the

**Bradford & Cookbury Parish Council to be held in the Village Hall
on WEDNESDAY March 11th 2026 at 7.00 pm**

If you are unable to do so, please inform me asap.

Sandra Holland Clerk, Bradford & Cookbury Parish Council

The Parish Council welcomes public participation in local affairs. Before each meeting a short period will be set aside for members of the public to participate in discussion and representation with the Parish Council. However, please note they will not be allowed to participate in the meeting, once started, except at the discretion of the chair.

AGENDA – Meeting commences at 7.30pm

- 1) a) Welcome by Chair: & receive any apologies of absence.
b) Vacancy for Councillor for Bradford Ward.
- 2) Public Open Session and New Website presentation from Richard Burrow.
- 3) **Declarations of Interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any dispensations as appropriate.
- 4) **To resolve that the draft minutes of the meeting of the Council** held on the 28th January 2026 (circulated to members) be signed as a correct record.
Any Matters Arising – not dealt with elsewhere.
- 5) **Items for discussion:**
 - a) Grant Requests:
 - i) Ruby Girls – May Village Hall Event – Vintage Tea
 - b) Review & adopt Policies, to include: Risk Assessment, HR, New Councillor Procedure, Digital compliance rules for Parish Councils 2025-2026: GDPR, Data Protection, IT policy, e-mail management, websites, as previously circulated.
 - c) Appoint a Data Protection Officer
 - d) Confirmation of new e-mail addresses – for all Cllrs.
 - e) Beacon Solar Update
 - f) Report on G. Cox MP, Connectivity meeting on 30 January 2026 in Holsworthy.
 - g) Cllrs report on review of 5-year Plan Neighbourhood
- 6) **Finance:**
 - a) Review Finances to Date.
 - b) Confirmation of any earlier payments by BACS:
 1. Andy Robinson domain for website £8.99
 2. FOBS – 291.75 School Trip
 3. FUSE – 90.00
 4. Sharon Griffiths travel - £500.00
 5. We Raise Digital – new website:
Stage 1 payment+ web/email hosting + domain name £713.66.
 4. Andy Robinson domain for website- adjustment for increase 3.50
- 6) **Planning Notices & Updates: None at this point**
- 7) **Correspondence**
 - a) tree felling notice April 23 2026 – 1 day
- 8) **Councillors Reports/Concerns** (for discussion only no decisions can be made on these items until the next meeting):
- 9) **Close of meeting:** **Date of next meeting:**