

BRADFORD & COOKBURY PARISH COUNCIL

www.bradfordandcookburyparishcouncil.uk

Clerk: - Miss Sandra Holland, Heslden Barn, Lashbrook, Bradford, Devon EX22 7AH.

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May 2nd 2025

To All Members of the Parish Council

You are hereby summoned to attend

the AGM & the next meeting of the Bradford & Cookbury Parish Council to be held in the Village Hall on WEDNESDAY May 14th 2025 at 7.30 pm

If you are unable to do so, please inform me asap.

Yours faithfully,

Sandra Holland Clerk, Bradford & Cookbury Parish Council

The Parish Council welcomes public participation in local affairs. Before each meeting a short period will be set aside for members of the public to participate in discussion and representation with the Parish Council. However, please note they will not be allowed to participate in the meeting, once started, except at the discretion of the chair.

AGENDA – AGM commences at 7.30pm

(No public participation)

- 1) Welcome by Chair: & receive any apologies of absence.
- 2) Election of Chair & Vice- chair.
- 3) Summary of previous year.
- 4) Close of AGM

AGENDA – Meeting commences at 7.40pm

- 1) a. Welcome by Chair: & receive any apologies of absence.
b. Co-option of 7th Councillor to Bradford Ward.
- 2) **Declarations of Interest and dispensations:**
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any dispensations as appropriate.
- 3) **To resolve that the draft minutes of the meetings of the Council** held on the 12th March 2025 & 9th April 2025 (circulated to members) be signed as a correct record.
- 4) **Items for discussion:**
 - a) Grant Requests:
 1. Village Hall: Parish Newsletter 25-26: £200.00
 - b) New rules re e-mails
- 5) **Finance:**
 - a) 2024/25 End of Year Accounts for review and approval.
 - b) Annual Review of any Risk Management Arrangements: incl' insurance
 - c) **Audit 2024/25:** Annual Governance and Accountability Return (AGAR): selected for intermediate review.
 - i) Internal Audit report.
 - ii) Annual Governance Statement 2024/2025, to be agreed, and signed by the chair.
 - iii) Bank Reconciliation to 31/3/2025 to be agreed, and signed by the chair.
 - iv) Approval of Accounting Statements 2024/2025 and signing by the chair.
 - v) Notice of public rights commencement dates.

d) Confirmation of any earlier payments by BACS:

1. Insurance renewal 2025/26 : £434.3
2. DALC 2025/26 membership renewal : £238.05
3. Inv FUUSE re EV chargers: £109.26 (Inv £151.26, credit note £42.00)
4. Andy Robinson re domain name registration: £8.99
5. CBF Grant to Village Hall re taps: £856.70

e) Income Received:

1. Dunsland Cross CBF invoiced 25-26: £17,030.00
2. Precept part 1: £3032.00

f) Section 137 expenditure limit for 2025/2026 will be £11.10 per elector.

g) Review current accounts April May 2025

6) Planning Notices & Updates:

- a) 1/0250/2025/FUL Replacement of 2 storey extension, Adelaide Cottage, Bradford – Cllrs supported by e-mail.
- b) 1/0103/2025/FUL Park, Cookbury -application approved for new fencing

7) Correspondence

- a) DALC – training available via Zoom or E-learning for councillors.
 1. 25 June 2025, 18.30-20.15 - via Zoom and costs £35.00 (+VAT)
 2. 18 June 2025, 18.30-21.30 - costs £40 +VAT @ Exeter Court Hotel, Kennford
Condensed Being a Good Councillor
 3. Data Protection training for councillors -12 May 18.30 £35.00 (+VAT)
- b) Traffic restriction - June 2025 Upcott-Cookbury.

8) Update on Dog Bins:

- a) Bradford
- b) Cookbury

9) Close of meeting:

Date of next meeting: