

BRADFORD & COOKBURY PARISH COUNCIL

www.bradfordandcookburyparishcouncil.uk

Parish Clerk: - Miss Sandra Holland
Heslden Barn, Lashbrook,
Bradford, Devon.
EX22 7AH

03 April 2024

E-mail: bandeparishclerk@yahoo.co.uk

To All Members of the Parish Council

You are hereby summoned to attend the next meeting of the

Bradford & Cookbury Parish Council

to be held in the Village Hall

on WEDNESDAY 10th April 2024 at 7.30 pm

I trust that it will be convenient for you to attend but, if you are unable to do so, please inform me asap.

Yours faithfully,

Sandra Holland

Clerk, Bradford & Cookbury Parish Council

The Parish Council welcomes public participation in local affairs. Before each meeting a period will be set aside for members of the public to participate in discussion and representation with the Parish Council. However, please note they will not be allowed to participate in the meeting, once started, except at the discretion of the chair.

AGENDA

- 1) a) Receive any apologies of absence.
- 2) Declarations of Interest and dispensations.
 - a) To receive declarations of interest from councillors on items on the agenda.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
 - c) To grant any dispensations as appropriate.
- 3) To resolve that the draft minutes of the meeting of the Council held on the 13th March 2024 (circulated to members) be signed as a correct record.
- 4) Items for discussion:
 - a) D-Day Commemorations 2024
 - b) Parishioner Defibrillator/First Aid training event Monday April 15th.
- 5) FINANCE
 - a) 2023/24 End of Year Accounts for review and approval.
Audit 2023/24: Annual Governance and Accountability Return (AGAR)
 - b) Resolution on declaration as an exempt authority as defined in the Local Audit (Smaller Authorities) Regulations 2015 and signing a Certificate of Exemption by the chair.
 - c) Internal Audit report.
 - d) Annual Governance Statement 2023/24, to be agreed, and signed by the chair.
 - e) Bank Reconciliation to 31/3/2024 to be agreed, and signed by the chair.
 - f) Approval of Accounting Statements 2023/24 and signing by the chair.
 - g) Notice of public rights commencement dates.

Other Finance:

 - h) Confirmation of earlier payments by BACS
 - i) Insurance renewal 2024/25 : (Last year £421.10)
 - j) DALC 2024/25 membership renewal : (Last year £157.08)

- 6) CORRESPONDENCE : Any correspondence received since agenda produced.**

Date of next meeting: 15 May 2024

Close of meeting: