

**MINUTES OF THE  
BRADFORD & COOKBURY PARISH COUNCIL REMOTE MEETING\***

Held on

**Saturday 23rd May 2020  
from 9.45am**

*\*Remote meetings are now authorised under The Local Authorities and Police and Crime Panels  
(Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales)  
Regulations 2020.*

**Present:**

**by Video:** Cllrs: Kate Rowlands (chair), Mark Smale, Ann Richmond, Nigel Manners.

**by Telephone:** Cllr. Tony Kulisa,

**Also present by Video:** Parish Clerk/RFO: Lindsay Dearing.

**AGENDA**

- 1) **Receive apologies of absence:** Andrew Oke, Bill Pennington.
- 2) **Declarations of Interest and dispensations.** None.
  - a) **To receive declarations of interest from councillors on items on the agenda.**
  - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** None
  - c) **To grant any dispensations as appropriate.** None.
- 3) **Draft minutes of 11th March 2020, having been circulated,** were approved as a correct record and signed by the chair.
- 4) **Items for discussion:**
  - a) **Amendment to 2020 standing orders to cover remote meetings.**  
*Agreed; unanimously.*
- 5) **Audit 2019/20: Annual Governance and Accountability Return (AGAR)**
  - a) **Resolution on declaration as an exempt authority as defined in the Local Audit (Smaller Authorities) Regulations 2015 and signing a Certificate of Exemption by the chair.** *Agreed; unanimously. The chair signed the certificate.*
  - b) **Internal Audit report.** *Was unanimously accepted and approved.*
  - c) **Annual Governance Statement 2019/20,** *was unanimously agreed, and signed by the chair.*
  - d) **Bank Reconciliation to 31/3/2020** *was unanimously agreed, and signed by the chair.*
  - e) **Accounting Statements 2019/20** *were unanimously approved and signed by the chair.*
  - f) **Notice of public rights commencement dates: 15 June to 24 July 2020**
- 6) **FINANCE**
  - a) **2019/20 End of year Accounts (previously circulated) to be approved.**  
*Proposed: Cllr. Smale; seconded: Cllr. Richmond. Vote: Unanimous.*
  - b) **Confirmation of Insurance renewal 2020/21 in April** *was signed by the chair.*
  - c) **Confirmation of DALC affiliation renewal 2020/21** *was signed buy the chair.*
  - d) **Confirmation of Bradford Community 'Pop up fridge' purchase and payment for dairy supplies** *were signed by the chair.*
- 7) **CORRESPONDENCE**
  - a) **Any correspondence received since agenda produced.** *None.*

**Date of next meeting: TBA**

**Close of meeting:10.25am**