

DRAFT Minutes of the Meeting of the Community Benefit Fund Committee

A Committee which reports to, and is overseen by,

Bradford and Cookbury Parish Council (BCPC)

Date of Meeting : Tuesday 25th February 2020 at 5.00 pm in Bradford and Cookbury Village Hall Meeting Room

Present : Parish Councillors – Nigel Manners (Chair) Kate Rowlands, Bill Pennington, Ann Richmond

Parishioners : Geoff Pitt and Catherine Smale (Joint Secretaries), Chris Reed, Andy Smith, Phil Drummond, Sue Godwin

1. **Apologies** None
2. **Minutes of the Meeting held on Tuesday 21st January 2020** Approved and signed.
3. **Consideration of any new funding applications received since 21st January 2020** Two applications from the Village Hall has been circulated:- **1.** Improve the entrance to the hall from the car park with hardcore and chippings and to level – the total cost being £2,244 with the Village Hall contributing 10% towards the cost making the application request for £2,019.60p . **2.** Ground source heat pump – total cost £38,600. A grant is available for £20,000 from the post code local trust. The Parish Council has agreed to contribute £3,000 therefore the application request is for £10,000 with other contributions from the Village Hall and £5,000 in pledges from Parishioners. These applications to be reviewed at the next meeting post confirmation of budget available.
4. **Applications for Post-16 Student Travel Bursaries** The Committee are keen to support students and ensure there are funds available in September to cover the bursaries. Parish Council rules that individuals can not apply therefore a Bradford and Cookbury Parish Travel Group will arrange for future travel bursaries.

5. **Dunsland bus shelter** Nigel has informed us that the Forestry Commission have cleared some trees but are waiting for the weather to improve to continue with the preparations.
6. **FOBS Request (email dated 28th January was circulated to the Committee)** The Head – Lisa Paton has replied to questions raised by the Committee regarding their application. The Committee regard the request for transport trips to be the only possible item allowed within the guidance from the Parish Council. However the Fund rules apply here with the possibility of a percentage for each trip being paid to cover the Bradford and Cookbury Primary School children only. Also each trip to be paid individually and retrospectively following quotes and coach trip invoices. It was also noted that in the past, the Parish Council has paid for school trips.
7. **Code of Conduct 2012 (Distributed to the Committee February 16th 2020)** The Committee were reminded that all members including those on and not on the Parish Council must abide by the same code of conduct. Item 13 was specifically brought to the attention of the Committee. The reason being that where there are a large amount of unrestricted funds – reasons should be given for this. That there should be a possible revision of the 2020 Community Grant Document – this to be deferred to the next meeting. It was suggested that there should be a list on the Parish Newsletter showing how the money has been spent.
8. **Applications for the new secretary role** None
9. **Open Platform** Geoff commented that the Parish Clerk has informed that the 1894 act states that Parish Council money can not be spent on Church graveyards. However the 1972 act has allowed for some provision for churchyard maintenance. It was agreed that legal advice must be taken when considering an application for churchyard maintenance. Phil Drummond mentioned the possibility for funding a Christmas party for the children of the Parish.
10. **Items for next Agenda** To be considered
11. **Date of next meeting** To be arranged at a future date

