

**DRAFT MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL REMOTE MEETING***

Held on

**Saturday 23rd May 2020
from 9.45am**

**Remote meetings are now authorised under The Local Authorities and Police and Crime Panels
(Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales)
Regulations 2020.*

Present:

by Video: Cllrs: Kate Rowlands (chair), Mark Smale, Ann Richmond, Nigel Manners.

by Telephone: Cllr. Tony Kulisa,

Also present by Video: Parish Clerk/RFO: Lindsay Dearing.

AGENDA

- 1) **Receive apologies of absence:** Andrew Oke, Bill Pennington.
- 2) **Declarations of Interest and dispensations.** None.
 - a) **To receive declarations of interest from councillors on items on the agenda.**
 - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** None
 - c) **To grant any dispensations as appropriate.** None.
- 3) **Draft minutes of 11th March 2020, having been circulated,** were approved as a correct record and signed by the chair.
- 4) **Items for discussion:**
 - a) **Amendment to 2020 standing orders to cover remote meetings.**
Agreed; unanimously.
- 5) **Audit 2019/20: Annual Governance and Accountability Return (AGAR)**
 - a) **Resolution on declaration as an exempt authority as defined in the Local Audit (Smaller Authorities) Regulations 2015 and signing a Certificate of Exemption by the chair.** *Agreed; unanimously. The chair signed the certificate.*
 - b) **Internal Audit report.** *Was unanimously accepted and approved.*
 - c) **Annual Governance Statement 2019/20,** *was unanimously agreed, and signed by the chair.*
 - d) **Bank Reconciliation to 31/3/2020** *was unanimously agreed, and signed by the chair.*
 - e) **Accounting Statements 2019/20** *were unanimously approved and signed by the chair.*
 - f) **Notice of public rights commencement dates: 15 June to 24 July 2020**
- 6) **FINANCE**
 - a) **2019/20 End of year Accounts (previously circulated) to be approved.**
Proposed: Cllr. Smale; seconded: Cllr. Richmond. Vote: Unanimous.
 - b) **Confirmation of Insurance renewal 2020/21 in April** *was signed by the chair.*
 - c) **Confirmation of DALC affiliation renewal 2020/21** *was signed buy the chair.*
 - d) **Confirmation of Bradford Community 'Pop up fridge' purchase and payment for dairy supplies** *were signed by the chair.*
- 7) **CORRESPONDENCE**
 - a) **Any correspondence received since agenda produced.** *None.*

Date of next meeting: TBA

Close of meeting:10.25am