

**MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL MEETING**

Held on

Wednesday 11th March 2020

from 7.00pm

Present: Cllrs: Kate Rowlands (chair), Tony Kulisa, Mark Smale, Andrew Oke,
Ann Richmond, Bill Pennington, Nigel Manners.

Also present: Parish Clerk/RFO: Lindsay Dearing, DCCLr. Barry Parsons.

AGENDA

- 1) **Receive apologies of absence:** None.
- 2) **Declarations of Interest and dispensations.** None.
 - a) **To receive declarations of interest from councillors on items on the agenda.**
 - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** None
 - c) **To grant any dispensations as appropriate.** None.
- 3) **Draft minutes of 12th February 2020, having been circulated,** were approved as a correct record and signed by the chair.

4) **Items for discussion:**

At the chair's direction, correspondence was brought forward

A letter of resignation from Mike Welch was read to the meeting. Mike has decided to step down as a councillor and deputy chair on health grounds. Mike has been a councillor for Cookbury for many years and a letter of thanks will be sent in appreciation of his long service.

The chair invited DCCLr. Barry Parsons to speak. Barry said that he was sorry to see Mike Welch leaving and endorsed the sentiment of the meeting.

He went on to report back on local road issues raised earlier, including the road surface collapse at Priestacott; drain collapses at Middlecott and Holemoor.

Councillors raised further issues with potholes on main roads and the lack of road sweeping at Bradford (which is Torridge). These issues will continue to be investigated. Cllr. Parsons further detailed County initiatives such as Wheels to Work; NHS digital access; the SEND deficit, Holsworthy college digital agenda and Holsworthy hospital beds.

DCCLr. Parsons left the meeting at 7.50pm

a) Any items arising from CBF committee meeting of 25th February 2020

Cllr. Manners reported that the groundwork for the new bus stop has been delayed by the wet weather. The committee were also reaching out for ideas on more inclusive projects for the benefit of parishioners. One idea was for a community lunch at the village hall.

b) Resolution on updated Parish Council Standing Orders 2020

That the new standing orders be adopted: Proposed Cllr. Richmond; seconded Cllr. Kulisa. Vote: Unanimous. A copy will be placed on the web site.

c) Resolution on updated Parish Council Financial Regulations 2020

That the new Financial Regulations be adopted: Proposed Cllr. Pennington; seconded Cllr. Richmond. Vote: Unanimous. A copy will be placed on the web site.

d) TREF No.1 Community Benefit payment 2020: current status

The clerk reported that an updated invoice has been submitted, but that the early March payment period was missed whilst awaiting approval. Payment has now been promised for late March.

5) **PLANNING**

- a) **Any applications received, granted, refused or appealed.** None.

6) FINANCE

a) Clerks salary review for 2020/21

Following Civil Service pay scales, a revised rate of £10 ph (currently £9.52 ph) was agreed from April. This will now match the national minimum wage rate.

b) Bank reconciliation to 29/2/2020 for review, and appraisal of January

reconciliation. Cllr. Richmond returned and signed the January document as true and accurate. Cllr. Smale will appraise the February reconciliation and return it at the April meeting.

7) CORRESPONDENCE

a) Any correspondence received since agenda produced.

Covered at the start of the meeting

Date of next meeting: 8 April 2020 at 7.30pm

Close of meeting:8.32pm

Meeting Chair..... Date