

**MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL MEETING**

Held on

**Wednesday 12th February 2020
from 7.00pm**

Present: Cllrs: Kate Rowlands (chair), Tony Kulisa, Mark Smale, Andrew Oke,
Ann Richmond, Nigel Manners.

Also present: Parish Clerk/RFO: Lindsay Dearing, DCCLr. Barry Parsons,
TDCCLr. Ken James. Mr. G. Pitt (PCC).

Prior to the meeting, County Cllr. Barry Parsons and District Cllr. K. James gave brief updates on County and District affairs. Cllr. Parsons left the meeting at 7.30pm.

AGENDA

- 1) **Receive apologies of absence:** Mike Welch, Bill Pennington.
- 2) **Declarations of Interest and dispensations.** None.
 - a) **To receive declarations of interest from councillors on items on the agenda.**
Cllr. Richmond to abstain on items 4 b (i) and (ii) as she is a member of both.
 - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** None
 - c) **To grant any dispensations as appropriate.** None.
- 3) **Draft minutes of 8th January 2020, having been circulated,** were approved as a correct record and signed by the chair.
- 4) **Items for discussion:**
 - a) **Any items arising from CBF committee meeting of 21st January 2020**
Cllr. Manners reported that preliminary groundwork for the bus shelter at Dunsland Cross had been commenced by the Forestry Commission. The clerk requested that any invoices submitted include VAT, which can be reclaimed. Cllr. Manners has informed Highways of the project, but has received no reply as yet.
 - b) **Grant requests from:**
 - i) **Bradford & District Ladies Group**
£150 proposed by Cllr. Manners; seconded Cllr. Oke.
Vote: unanimous (Cllr. Richmond abstaining).
 - ii) **PCC for churchyard maintenance.**
Mr G. Pitt (PCC) requested a grant towards tree surgery at Bradford and maintenance at Cookbury churchyards. £350 was proposed by Cllr. Smale; seconded Cllr. Oke. Vote: unanimous (Cllr. Richmond abstaining).
 - c) **Comments request from Devon Highways on suggestions on the highway verge in front of Bryan Workshop, Dunsland Cross.**
It was agreed to comment that the existing verge should be left 'as is' ie. grass.
 - d) **Proposal that a Small Grants application policy be adopted by the council.**
Having been previously circulated by the clerk, it was agreed to adopt a formal small grants and donations policy, with an associated application form. This policy will apply henceforth and the details placed on the web site.
- 5) **PLANNING ,**
 - a) **1/0056/2020/AGMB Prior notification for the change of use of agricultural building to 1 dwelling under Class Q and associated operational development, Garlands Farm, Brandis Corner, Devon.**
Not supported. This 2014 building postdates the Class Q cut off date of 2013 and should not be eligible. Also, the location of a house on this site would be unsustainable under current planning rules.

b) 1/0005/2020/FUL Retention of a gateway in Devon bank, Land At Grid Reference 241005 106854, Allen's lane, Cookbury.

Not supported. This gate was erected in violation of the Article 4 directive for this site and is also subject to a current restoration order of the Devon bank, which was damaged in its unauthorised construction. The parish council would like to see this bank restored and all sheds removed from the site.

c) Any other applications received, granted, refused or appealed. None.

6) FINANCE

a) Clerks reimbursement for January of £9.00 was agreed for payment by transfer and signed by the chair.

b) Payment authorities for grants issued in 4 (b)

(i) £150 and (ii) £350 were signed by the chair.

c) Bank reconciliation to 31/1/2020 was provided by the clerk.

As part of the improved fiscal oversight measures being introduced by the clerk, a reconciliation will now be checked every month by an individual councillor and returned at the next meeting. Cllr. Richmond will review this month and report back in March.

7) CORRESPONDENCE

a) Any correspondence received since agenda produced. None.

Date of next meeting: 11 March 2020

Close of meeting: 9.05pm