

DRAFT Minutes of the Meeting of the Community Benefit Fund Committee

A Committee which reports to, and is overseen by,

Bradford and Cookbury Parish Council (BCPC)

Date of Meeting : Tuesday 21st January 2020 at 5.00 pm in Bradford and Cookbury Village Hall Meeting Room

Present : Parish Councillors – Nigel Manners (Chair) Kate Rowlands, Bill Pennington, Ann Richmond

Parishioners : Geoff Pitt and Catherine Smale (Joint Secretaries), Chris Reed, Andy Smith, Phil Drummond

1. **Apologies** Sue Godwin
2. **Minutes of the Meeting held on 12th November 2019** Corrected and approved and signed following amendments to item 4 and item 8 (Chris Reed making it clear he feels that there are other routes for money to be obtained i.e. the Parish Council will allocate money through an easier route.
3. **Consideration of any new funding applications received since 12th November 2019** Geoff reported that no new funding applications have been received. However Bradford and Cookbury Village Hall and the Dartmoor Multi Academy Trust have been in communication with him. Kate Rowlands informed the Committee that Schools can not be funded and that DMAT (Dartmoor Multi Academy Trust) are a Committee run by Trustees and are a charity therefore the CBF can not support Charities. Geoff referred to the CBF Guidelines:
The following cannot be funded:
 - . *Organisations which are regional or national charities(unless locally led and run in our area)*
 - . *Organisations which have substantial unrestricted funds*
 - . *Grant making organisations*
 - . *Organisations which are run for the personal profit of an adult or which are commercial*
 - . *Projects which require retrospective funding (activities which have already taken place or repayment of money which has already been*

spent or committed.

- . *Projects promoting political or religious beliefs*
- . *Overseas travel*
- . *Fundraising events*
- . *Projects which replace statutory responsibilities (e.g. school curriculum activities, road repairs)*
- . *Ongoing core costs of projects (e.g. running costs or staff salaries)*

Geoff commented that the DMAT is not a Regional or National Charity. That Bradford School is one of the DMAT Academies and operates in our area.

It is noted that the statutory responsibilities of the School can not be funded from the CBF. The CBF could potentially support activities that are not within their Statutory responsibilities and benefit the children of the Parish. The DMAT was only 85% funded by Government in their last financial year. Geoff has the new DMAT accounts from their website

4. **Applications for Post 16 Student Travel Bursaries.** The Parish Clerk has made it clear under the rules and regulations of the Parish Council people cannot be paid any monies individually. Parish Clerk checking on rulings that apply. CBF must abide by its Constitution which was implemented when the CBF money came into effect. Kate also made us aware that the PC are governed by D.A.L.C. rules Nigel will talk to the Parish Clerk regarding a Community Transport Scheme.
5. **Dunsland bus shelter** Nigel informed us that the Forestry Commission (FC) were very helpful. The cost for groundworks would be £1200 and extra work such as stone chippings/paving slabs/concrete can be added at a later date. It was agreed there would be better drainage with stone chippings. The FC must finish their work first before the bus shelter can be erected. Planning does not need to be granted. There are enough funds as the money can be taken from next years' allocation if necessary and the PC can claim back the VAT. However Nigel has received an email from the Highways regarding safety at the Dunsland junction. Highways must approve before any action can be taken. It was agreed that any final arrangements can be circulated via email to the Committee.
6. **FOBS Request List** - £1800 – 6 coach trips, £5,100 – Interactive boards, £2,184 – 6 iPads, £66 – 6 Headphones, £200 – 10 Oxford Dictionaries,

£75 – Bean Bags, £9 per child for accelerated reading (£300 per annum), £135 Sports bottles. **Class 1 5 – 6 year old** - £700 mud kitchen, £600 home kitchen. The Committee have already specified that money cannot be used for statutory activities – only for non-statutory. The Committee suspected that the only items on this list which are in accordance with this ruling are the coach trips and the sports bottles. See item 3 regarding DMAT related comments. **Action Nigel to request in writing if any of the items are statutory requirements and clarify proposed coach trips as listed.**

7. **Applications for new secretary role** None as yet
8. **Open Platform** Kate has suggested/asked if the bus shelter could be replaced on the opposite side of the road. Geoff has informed that DMAT have substantial funds which are restricted and unrestricted and asked if we could clarify for the next meeting the meaning of substantial unrestricted funds in the CBF guidelines.
9. **Items for next agenda** Discuss organisations with substantial unrestricted funds.
10. **Date of next meeting** 25th February 2020 at 5pm at the Village Hall