

**DRAFT MINUTES OF THE  
BRADFORD & COOKBURY PARISH COUNCIL MEETING**

Held on

**Wednesday 10th April 2019**

**At 7.30 pm in Bradford & Cookbury Village Hall.**

**Present:** Cllrs: Bill Pennington (Chairman), Kate Rowlands, Mike Welch, Tony Kulisa,  
Ann Richmond, Mark Smale, Nigel Manners, Andrew Oke.

**Also present:** Parish Clerk/RFO: Lindsay Dearing.

- 1) **Receive apologies of absence:** John Rennie, TDCllr. Philip Hackett,  
DCCllr. Barry Parsons.
- 2) **Declarations of Interest and dispensations.**
  - a) **To receive declarations of interest from councillors on items on the agenda.**  
None.
  - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** None.
  - c) **To grant any dispensations as appropriate.** None.
- 3) **Draft minutes of 13th March 2019, having been circulated,**  
were approved and signed.
- 4) **Other items for discussion:**
  - a) **May Council Elections :** As the election is uncontested all 8 candidates have  
been returned as councillors. The clerk distributed Registers of Interests.
  - b) **Confirmation of Dunsland CB Funds for 2019.** £12300 has been recieved.
  - c) **Insurance renewal 2019/20** at £280 was approved and payment authority signed  
by the chairman.
  - d) **DALC subscription 2019/20** at £128.28 was approved and payment authority  
signed by the chairman.
  - e) **School road signs: grant underspent.** It was decided by majority vote to ask for  
the unspent portion of £191.24 to be returned. Prop. Cllr. Manners; seconded Cllr.  
Richmond. Vote: 7 for; 1 against (Cllr. Smale).
  - f) **Condition of old war memorial in Cookbury churchyard.**  
Quotes for cleaning and/or restoration will be obtained by Cllr. Richmond.
- 5) **PLANNING**
  - a) **1/0263/2019/FUL Single storey extension, Laredo, Brandis Corner**  
No Comments made.
  - b) **Any other applications received, granted, refused or appealed:**  
**1/0290/2019/FUH Replace front steps, 6 Queens park, Bradford.**  
No Comments made.
  - c) **Appeal :1/110302018/FUL** erection of No.1 dwelling house and 3 agricultural  
sheds. Land at Allens lane, Cookbury,
- 6) **FINANCE**
  - a) **Clerks April reimbursement** of £22.93 was agreed for payment by transfer.
  - b) **HMCEF grant received for road warden ditch cleaning project** for £600 has  
been received from DCC.
  - c) **March payment authority for Holemoor Kiosk replacement glass £25.38**  
was signed by the chairman.

**d) £199 Payment authority from 2018/19 CT grant for Cookbury bench** was signed by the chairman.

**e) 2018/19 End of year Accounts.** These were reviewed and approved.  
Prop. Cllr. Rowlands; seconded: Cllr. Welch. Vote: Unanimous.

**f) Audit 2018/19: Internal Audit** was completed on 30/3/2019;  
**Annual Governance Statement 2018/19** was reviewed by the council, completed and signed by the chairman and the clerk.  
**Bank Reconciliation to 31/3/2019** was signed by the chairman and the clerk.

#### **7) CORRESPONDENCE**

A copy of the parishioners letter mentioned in March will be passed onto Carmel Coaches in support of the new Cookbury bus service.

**Date of next meeting: 15th May following the Annual Parish Meeting at 7.30pm**  
**Close of meeting: 8.45pm**