

**MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL MEETING**

Held on

Wednesday 9th May 2018

At 7.30 pm in Bradford & Cookbury Village Hall.

Present: Cllrs: Bill Pennington (Chairman), Kate Rowlands, Mike Welch, Tony Kulisa, David Manifold.

Also present: Parish Clerk/RFO: Lindsay Dearing, TDCllr. Philip Hackett, DCCllr. Barry Parsons.

- 1) **a) Receive apologies of absence:** Mark Smale, John Rennie, Ann Richmond, Andrew Oke, Nigel Manners.
 - b) Nominations for and election of Chair and Vice-Chair for 2018/19:**
Bill Pennington proposed for chairman by Cllr. Welch; seconded Cllr. Rowlands.
Vote: Unanimous.
Mike Welch proposed for vice-chairman by Cllr. Manifold; seconded Cllr. Kulisa.
Vote: Unanimous.
 - c) Signing of acceptance of office by successful candidates.**
Cllr. Pennington signed the acceptance of office declaration for chairman.
Cllr. Welch signed the acceptance of office declaration for vice-chairman.
- 2) **Declarations of Interest and dispensations.**
 - a) **To receive declarations of interest from councillors on items on the agenda.**
 - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** None.
 - c) **To grant any dispensations as appropriate.** None.
 - 3) **Draft minutes of 11th April 2018, having been circulated, were approved and signed**

At the chairman's discretion, time will be put aside for reports from our District and County councillors, if in attendance.

TDCllr. Philip Hackett gave an update on the new waste and recycling arrangements with weekly collections of food waste every week from 6 June. Local Plans are being validated and will give more weight in local planning. The chairman thanked Cllr. Hackett for his continuing support of the parish.

Cllr. Hackett left the meeting at 7.55pm

DCCllr. Barry Parsons arrived at 8.05pm and gave a brief review of the proposed re-opening of Holsworth Hospital. The provision of 'end of life care' is vital in our remote rural communities. The chairman thanked Cllr. Parsons for all his help and support over the past year.

Cllr. Parsons left the meeting at 8.35pm

- 4) **Other items for discussion:**
 - a) **Dunsland Cross Wind Farm Community Benefit: responses to parish letter**
The clerk reported that 6 expressions of interest in joining a sub-committee had been received. It was decided to invite all six to a preliminary meeting with the council members (yet to be confirmed) in the very near future.
 - b) **DAAT Night landing pad project: Any updates.** The clerk reported that the plans had to be slightly amended to avoid tree and hedge roots. This has delayed the application determination until June.
 - c) **General Data Protection Regulations (GDPR)** No further information has been received from Torridge or DALC, so a 'wait and see' approach will have to be adopted. A website notice will be posted as a provisional measure. The government is removing the requirement for a Data Protection Officer for parish councils, so one will not be appointed.

- d) Internal auditors report and signing of Accounting Statements 2017/18**
The internal auditors report was approved and the Accounting Statement signed by the chairman. The Public Rights and Publication of the Unaudited Annual Governance & Accountability Return will commence on 4th June and end on the 13 July 2018.
- e) Adoption of new 2018 Model Standing Orders** was unanimously approved.
- f) 2018 Grant requests:**
- i) Parish newsletter:** £200 proposed: Cllr. Rowlands; sec: Cllr. Manifold.
Vote: Unanimous.
 - ii) Greenfingers:** £150 proposed: Cllr. Welch; sec: Cllr. Kulisa. Vote: Unanimous.
 - iii) FOBS:** £200 proposed: Cllr. Manifold; sec: Cllr. Welch. Vote: Unanimous.
- g) 2018 Donation requests:**
- i) CAB** £150 proposed Cllr. Kulisa; sec: Cllr. Rowlands Vote: Unanimous.
 - ii) Samaritans** £150 proposed Cllr. Manifold; sec: Cllr. Welch Vote: Unanimous.
 - iii) Holsworthy Rural Community Transport** £200 proposed Cllr. Welch; sec: Cllr. Kulisa. Vote: Unanimous.
- h) Floral displays proposal for Holemoor road signs.** The legal aspects will be investigated with Highways, as will the need for volunteers to maintain them and/or a possible collaboration with Greenfingers gardening group.
- i) Life on the Verge Bio-Sphere.** This initiative was brought to the council's attention by Cllr. Manifold. Some verges within the parish may be registered for their bio-diversity value.

5) PLANNING

- a) Any applications received, granted, refused or appealed.** None.

6) FINANCE

- a) Clerks May reimbursement** of £7.72 was agreed for payment by transfer.
- b) Confirmation of earlier transfer payment of £480 to Curtis Training Associates for road warden digger certification from DCC Locality grant** was signed by the chairman.
- c) Confirmation of earlier transfer payments for printing, £104.14, and £136.88 postage of parish letters** were signed by the chairman.
- d) Confirmation of earlier transfer payment of £559.10 to Instarmac from balance of 2017 HMCEF grant** was signed by the chairman.
- e) Account balances** were provided to the meeting.

7) CORRESPONDENCE

Any correspondence received since agenda produced. A reply from the Police and Crime Commissioner, in response to the chairman's letter about PCSO's being withdrawn, had been circulated before the meeting

Date of next meeting: 13th June at 7.30pm

Close of meeting: 9.20 pm