

**MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL MEETING**

Held on

Wednesday 11th April 2018

At 7.00 pm in Bradford & Cookbury Village Hall.

Present: Cllrs: Bill Pennington (Chairman), Kate Rowlands, Mark Smale, Mike Welch, John Rennie, Ann Richmond, Tony Kulisa, Andrew Oke, David Manifold, Nigel Manners.

Also present: Parish Clerk/RFO: Lindsay Dearing, TDCllr. Philip Hackett, Mr P. Clarke, PCSO Emma Tomkies and 1 member of the public.

- 1) **Receive apologies of absence:** DCCLr. Barry Parsons.
- 2) **Declarations of Interest and dispensations.**
 - a) **To receive declarations of interest from councillors on items on the agenda.**
None.
 - b) **To receive written requests for dispensations for disclosable pecuniary interests (if any).** None.
 - c) **To grant any dispensations as appropriate.** None.
- 3) **Draft minutes of 14th March 2018, having been circulated, were amended (20 years not 20-25), approved and signed.**

At the chairman's discretion, time will be put aside for reports from our District and County councillors, if in attendance.

4) Other items for discussion:-

- a) **Dunsland Cross Wind Farm Community Benefit: the next phase**
Further discussion was held on the drafting of the parish letter and the subsequent formation of a sub-committee to administer the funds. The PC will retain fiscal oversight and control of all payments from the fund to conform with the donors conditions. The clerk will arrange printing and posting of the parish letter informing parishioners of the fund and to ask for suitable candidates to apply to join the sub-committee.
- b) **DAAT Night landing pad project: Any updates.** Planning permission underway, and should be completed by next meeting.
- c) **General Data Protection Regulations (GDPR): any clarification.**
The clerk outlined some of the aspects and implications of this impending legislation and informed the councillors that a data protection officer would need to be appointed. Further clarification is also expected from the TDC solicitor.

The chairman called upon PCSO Emma Tomkies to address the meeting. She highlighted her rural crime update with sheep worrying becoming a problem. She also demonstrated a new 'SmartWater' DNA marker system for coding property. The chairman thanked Emma, who left the meeting at 8.35pm

TDCllr. Philip Hackett was then called to speak. He announced that Locality grants will be forthcoming; £100 for the newsletter holders and £300 towards a memorial tablet. He also announced he was now a Councillor Advocate on the Police and Crime Panel. The worrying trend to reduce PCSO's was highlighted. The council agreed to send a letter of concern to the Police and Crime Commissioner.

5) PLANNING

- a) **Any applications received, granted, refused or appealed.** None.

6) FINANCE

- a) **Clerks April reimbursement** of £3.04 was agreed for payment by transfer.
- b) **End of Year Accounts : analysis and approval.** Accounts spreadsheet; abbreviated accounts and grant spending analysis were reviewed. To accept the accounts: Proposed: Cllr. Richmond; seconded: Cllr. Manners.
Vote: Unanimously approved.
- c) **Audit 2017/18: Resolution on declaration as an exempt authority as defined in the Local Audit (Smaller Authorities) Regulations 2015, and signing a Certificate of Exemption;** signed by the chairman and clerk.

Annual Governance Statement 2017/18 was reviewed and signed by the chairman and clerk.

Bank Reconciliation to 31/3/2018 was agreed and signed by the chairman and the clerk. Mrs Terri Clerke was appointed the internal auditor.

- d) **Transfer payment authority for DALC annual subscription** of £125.51 was agreed and signed by the chairman.
- e) **Authorisation for cheque payment for Local Council insurance renewal 2018/19** of £280 was agreed and signed by the chairman.
- f) **Confirmation of earlier transfer payment of £120 Audit fee to Grant Thornton plc** was agreed and signed by the chairman.

7) CORRESPONDENCE

- Any correspondence received since agenda produced.** None.

Date of next meeting: 9th May at 7.30pm

Close of meeting: 9.33pm